

Board of Custodians
Chris Wright, Grand Lecturer
Tom Dolinger, Secretary to the Board

Brethren, in light of recent events and the quarantine now in place to prevent the spread of COVID-19, the Board of Custodians has established a set of guidelines to facilitate coaching during this strange time. Most of our coaches are senior citizens and do not need to be unnecessarily exposed to anyone outside of their immediate family. **We believe it is necessary *at this time* to allow the use of technology to avoid losing candidates who are in the process of being coached.**

Suggested Guidelines concerning use of technology as an aid to coaching a candidate:

- A relationship between the coach and candidate should be established before using technology as an aid for coaching
- Face-to-face interaction is always the preferred method for coaching
- If technology must be used for coaching a candidate then the options include phone calls or video chat via applications or services documented to use end-to-end encryption (e.g. WhatsApp, FaceTime, Signal, etc.)
- When using technology to coach a candidate both the coach and candidate should ensure their space is secure from potential cowans and eavesdroppers
- The same rules govern the use of the OSW and Vocabulary as specified in the Code regardless of how the candidate is being coached
- Using technology to coach a candidate should be considered as a last resort.

While we are making the above-mentioned allowances, we urge all coaches to use technology on a limited basis and only as-needed. The face-to-face meeting will always be the best way to establish the enduring relationship a candidate has with his coach.

If you have any questions, please contact me at your convenience.

Sincerely & Fraternaly

Tom Dolinger, Secretary
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